

LECTOR DIRECTIVES

PREPARATION

Please prepare carefully during the week before you are assigned to proclaim the Word. Practice reading out loud as well as silently, Father suggested that you read out loud at least 15 times during the week. Use your Lector Workbook as a study guide. Think about what the Scripture readings mean in your own life so that you will share that meaning through the way you proclaim the Scripture. When you practice out loud, make the words sound as if you were telling them from your own heart, not just reading them out of a book. Remember, you are telling the people something that you want them to listen to and remember. If there is any word that you are not sure of ask how to pronounce it. This careful preparation is necessary so that God can speak through you. Remember, that whatever ministry we are involved in, it is not our personal action; it is God working through us. Make sure that the Word is always the focal point.

SOUND SYSTEM

The sound system is located in the music area. Lisa usually turns it on and plugs in the ambo microphone. If you are plugging in the mike make sure the sound system is off before plugging it in. The mike is kept in a locked cabinet in the sacristy.

BEFORE MASS BEGINS

Please arrive 15 minutes before Mass begins. Check to make sure the ambo microphone is plugged in, turn on the system, and then adjust the position of the mike so that your voice is amplified properly. The microphone should be just to the left of the face at eye level. This is the best position for amplifying your voice.

Place the Lectionary, Prayers of the Faithful, if you are responsible for them, and a music book on the table behind the ambo (next to your chair). If Deacon Darrell is not there, take the Book of Gospels off the stand and take it to the back of the church. If Deacon Darrell is there keep your music book with you. The Responsorial Psalm will be sung unless you are told otherwise.

PROCESSIONAL

Walk behind the altar servers holding the Book of Gospels.
Pause in front of the altar, but do not bow when carrying the Gospel Book.
Proceed up the step and walk to the right and back of the altar.
Lay Book of Gospels flat on the back of the altar.
Go to your seat. If you pass in front of the altar, bow.

LITURGY OF THE WORD

First Reading
Go to the ambo.
If you pass in front of the altar do not bow.
If you do not pass in front of the altar do not bow.
Stay in the Sanctuary until after the 2nd reading.

BOW ONLY WHEN YOU WALK IN FRONT OF THE ALTAR, EITHER GOING TO OR FROM THE AMBO

Second Reading

After 2nd reading pause for short reflection, then take your seat.

DO NOT WAIT FOR GOSPEL ACCLAMATION TO START. GO TO YOUR SEAT.

General Intercessions

WAIT UNTIL CREED IS FINISHED BEFORE WALKING UP TO AMBO.

Presider will wait for you to go to Ambo.

Face Presider until Introductory Prayer is finished.

Face the people and slowly pray the Intercessions.

After your part is finished, turn and face Presider until he is finished.

DO NOT GO TO YOUR SEAT UNTIL PRESIDER IS FINISHED WITH THE PRAYER.

Recessional

Walk out in the same order as you came in carrying only your music book.

Be sure to sing.

WHEN DEACON DARRELL IS PRESENT

Procession

Process as described above carrying your music book. This time you WILL bow when the Presider does, after bowing go to your seat.

First and Second Readings

Follow above instructions.

General Intercessions

The General Intercessions will be proclaimed by Deacon Darrell.

Recessional

Recess in the same order that you came in, carrying your music book.

6:30 Mass

You will proclaim EITHER the first OR second reading. The other reading will be proclaimed in Spanish.

If Deacon Darrell is NOT there, you will pray the General Intercessions with the Spanish speaking lector. The prayers are alternated by language. Father Dick composes the prayers.

AFTER MASS

After the final hymn is finished, unplug the microphone and put it away in the Sacristy cupboard after the sound system is turned off. Put the Lectionary away in the Sacristy.